

Job Description for Umpire Development Programme Consultant

Umpire Development – 6 month contract

Hockey Ireland are looking to employ an experienced professional to develop the Hockey Ireland Umpiring Pathway Programmes. These programmes, including Club Umpire, Young Umpire, Umpire Development Pathway and the Elite Umpire Fast Track Programme, are vital to working towards a sustainable umpiring pathway to ensure that hockey is a sport that can continue to be played at all levels across the island of Ireland.

For more information see Job Description below:

To apply please send your CV to linda.monaghan@hockey.ie. Closing date for application is TBC

ROLE TITLE: Umpire Development Programme Consultant

RESPONSIBLE TO: Hockey Ireland, National Development Manager

LOCATION: Hockey Ireland office (all staff currently working remotely)

REMUNERATION: The package will include a competitive salary range commensurate with qualifications, skills and experience.

CONTRACT: The position is a full time 6 month contract

What is expected of the role:

Hockey Ireland working with the Irish Hockey Umpires Association are looking to employ an experienced professional to develop our Umpiring Pathway programmes.

The 6 month contracted position would comprise of the following responsibilities:

- Club Umpire
 - Produce resources and documents for club umpire programme
 - Deliver training events for clubs in club umpire programme
- Young Umpire
 - Produce course documents and resources for young umpire programme
 - Recruit and train tutors in 4 provinces to run young umpire courses
- Umpiring Development Pathway
 - Work with IHUA to develop Fundamentals of Umpiring Module 2 practical session
 - Work with IHUA to develop and produce resources for Level 1 Umpire Award and Assessment
- Elite Umpire Fast Track Programme
 - Progress the Elite Umpire Fast Track programme
 - Manage nominations of umpires to U4N and U4E
- eLearning Hockey Hub
 - Update and progress the e-learning Hockey hub for all umpiring programmes
 - Work with marketing department to develop umpiring pathway campaign
- General
 - Collating data/generating reports in relation to activities
 - Support and work with the provincial associations, IHUA and other relevant bodies
 - Work closely and communicate effectively with other Hockey Ireland staff, club volunteers and other relevant organisations
 - Any other duties as may be allocated from time to time in accordance with the general nature of the post

Personnel Specification

Skills and Attributes	Details
Academic/Technical Qualifications	<p>Essential</p> <p>A recognised Umpiring award</p> <p>And</p> <p>1 years' full time (or part time equivalent) experience which can be proven relevant to the post.</p>
Knowledge and Experience	<p>Experience</p> <p>A minimum of 1 year full time (or part time equivalent) experience supporting the development of at least one of the following:</p> <ul style="list-style-type: none"> · Umpiring · Officials · Referees · Clubs <p>Experience of developing and implementing plans to support the development of umpiring hockey</p> <p>Experience of umpiring in a club or school environment</p> <p>Experience of administrating, developing and managing projects or programmes indicating excellent organisational skills.</p> <p>Demonstrable skills and experience of managing resources/budgets in line with agreed policy</p> <p>Knowledge</p> <p>A knowledge and understanding of umpiring/officials development, including volunteer and umpire development</p> <p>Demonstrate a sound understanding and knowledge of the working of Hockey Ireland (structure and strategy)</p> <p>A knowledge and understanding of the Irish Hockey Umpiring Association hockey in Ireland</p>

Attitudes and Behaviour	<p>Proactive enthusiastic person who will help umpiring develop.</p> <p>Ability to undertake work/tasks involving a high degree of attention to detail</p> <p>Ability to work under pressure and meet tight deadlines</p> <p>Strong administrative planning and organisational skills</p>
Computer Skills	Competent in the use of Microsoft Office
Working with others	Ability to work on own initiative and as part of a team
Communication Skills	<p>Good oral and written communication skills</p> <p>Good presentation skills</p>