



CONSTITUTION CHECKLIST

A club constitution should contain the following:

- ✓ Name of Club
- ✓ Aims and objectives
- ✓ Membership details
- ✓ System for agreeing membership fees
- ✓ Officers of the club
- ✓ Outline of roles of club officers
- ✓ Finances and how they are dealt with
- ✓ Procedures for AGM
- ✓ Code of Ethics Statement
- ✓ Sports Equality Statement
- ✓ Disciplines and appeals procedures
- ✓ Dissolution of club
- ✓ Amendments to constitution